

## IRB SOP 1202 Recruitment of Research Participants

### Purpose

The purpose of this Standard Operating Procedure (SOP) is to ensure the IRB is charged with





Obtain IRB approval from the investigator's home institution, accompanied by the proposal and active recruitment method that will be used on USA's campus  
Departmental or administrative official must support the study and active campus recruiting

USA faculty or administrator submits information collected from the external institution to the USA IRB Office

USA IRB will evaluate the proposal

USA IRB may consider the external investigator's home institution IRB review sufficient and grant permission, request USA IRB approval or deny campus recruitment.

## 5.0 Recruitment Materials

Direct advertising for study participants begins the informed consent and participant selection process. IRB review and approval is required for all recruitment materials that are intended to solicit participation for a research study. This approval must be given prior to the use of any recruitment materials. For other specific guidance see *SOP 1201 : Advertising for Research Participants*

## 6.0 Finders' Fees

The USAIRB does not allow the use of finders' fee in research. The USA IRB does not allow the use of Finder's Fees for research studies conducted under its auspices. The concern is that use of Finder's Fees will steer the referral of a patient to a particular protocol rather than to a protocol that may be of most benefit to the participant. The participant, not being aware of the remuneration being paid to the recruiting professional, will not have the full disclosure required for truly informed consent.

Members of the research team are compensated for recruiting subjects as part of their job description and may not receive direct cash payments for individual recruitment.

Ref: Lind SE: Finder's fees for research subjects. New England Journal of Medicine 1990; 323: 192-5

## Procedures

Before approving a research study the IRB will determine that:

The selection of participants is equitable, taking into account the purpose of the research, the setting which the research will be conducted and the inclusion/exclusion criteria;

Potential participants are not vulnerable to coercion or undue influence;

The inclusion/exclusion criteria are acceptable; and

The recruitment process provides participants with sufficient opportunity to consider whether to participate.

1.0

- 2.4 Compensation may also be provided by entering a drawing. The consent document must include a description of the prize, the odds of winning, the timing of drawing/payment, who will be present during the drawing, and how subjects are to be notified. The term “drawing” rather than “lottery” should be used, as the latter implies purchase of tickets by the participant.

## Related Documents

[SOP1201: Advertising and Subject Recruitment Materials](#)

[SOP905: Student and Employees as Research Subjects](#)

## History:

Effective Date:

Revisions November, 2018

## Responsible Office:

Office of Research Compliance and Assurance