

## Self-discipline is an important skill that can enable

you to reach personal and professional goals. Developing self-discipline is like strengthening muscles; it can be improved with practice. This skill can help make difficult tasks seem more manageable as you achieve your goals.

Self-discipline is your ability to focus on a task or goal to accomplish something. Self-disciplined individuals are generally consistent, responsible, persistent and ambitious. They may have a strong work ethic and can successfully finish tasks that must be completed even when they find it difficult.

In the workplace, self-discipline can take many forms. Generally, self-disciplined workers will complete both stimulating and monotonous tasks on time. They are also likely to havewhenoi tonotot lit goals and reach milestones. Like any skill, self-discipline can be refined with practice, and  $\Re$ e)-2.002 (t)002 (t)-22 (02 (,)-b)-4785 ()11.2

mindset that enables them to consistently meet