

Student Disability Services

Testing Policies and Procedures

7KH 2IILFH RI 6WXGHQW 'LVDELOLW\ 6HUYLFHV RI 6R6W\$ODI
FRPPLWWHG WR SURYLGLQJ VXSSRUWGHWHQV\FZLFWLQDQGHTXD
GLVDELOLW\ 7R DFKLHYH WKLV JRDO WHVWLQJ SROLFLHV
8QLYHUVLW\ RI 6RXWK \$ODEDPD IDFXOW\ VWDII DQG VWXGH
JXLGHOLQHV DQG FRQWLQXHG DFDGHPLF LQWHJULW\

Scheduling of Exams

5HJXODU ([DPV

,Q RUGHU WR DFFRPPRGDWH DQ H[DP UHTXHVV WKH VWXGH
EXVLQHVV KRXUV SULZHU WBYDQFHXPDLR)[DÄF\$Ä(#DpFODVV

6WXGHQWV ~~FXVW~~UV ~~WHPLW~~UHTXHVV WR

EXVLQHVV DGYDQFH 7KH
DGYDQFH QRWLFH GRHV QRW LQFOXGH WKH ZHHNHQGV)DL
ZLOO UHVXOW LQ QRQ DFFHSWDQFH RI \RXU UHTXHVV DQG
VKRXOG VXEPLW W [KHLUSWHWRXWHDDEVDPDRDFFRPPRGDWH](#)

7KH IROORZLQJ SROLFLHV ~~DSO~~WR6V6RGLQHV WDNLQJ W
7HVW WLPH VFKHGXOHG E\ D VWXGHQW PXVW EH WKH VDF
D'daH•6WXGHQW 'LVDELOLW\ 6HUYLFHV RI DQ\ FKDQJHV

:H FDQQRW JXDUDQWHH D FRPSOHWHO\ SULYDWH WHVW U
VXFK DV PLGWHUPV DQG ILQDOV

2Q WKH GD\ RI WKH WHVW ~~WVHJPHQDWVWKUHGUHMTXLQJLGHVGR~~
RQ WKH ~~DVSVWYHIG~~TXHVW ,I WKH VWXGHQW GRHV QRW FR
LQVWUXFWRU ZLOO EH QRWLILHG DQG WKH H[DP ZLOO EH

6WXGHQWV PXVW QRWLI\ WKH 2IILFH RIRWVXGHQW 'LVDEL
PLQXWHV DIWHU WKH VFKHGXOHG H[DP WLPH ,I D VWXGH
LQVWUXFWRU ZLOO EH QRWLILHG IRU SHUPLVVLRQ WR EH

Cheating

\$FDHPLF GLVQRQHVV\ LV LQDSSURSULDWH DQG ZLOO QRW E
GLVQRQHVV\ LQFOXGHV EXW LV QRW OLPLWHG WR WKH IR

3RVVHVVLQJ RU XWLOL]LQJ XQDXWKRUL]HG PDWHULDORV SU
/HDYLQJ WKH URRP ZLWK VFUDS SDSHU

8WLOL]LQJ D FHOOSKRQH RU VPDUWZDWFK GXULQJ DQ H[D
8QDXW~~GRDDE]H~~ODWRUV RU RWKHU HOHFWURQLF GHYLFHV

,QFLGHQWV RIU~~FHTXDWHQW~~ZLWDDQ LQFLGHQW UHSRUW EH ZU
WKLVLQIRUPDWL~~VRIQHZLOOWELHFWRW~~DQRG ZLOO EH SODFHG L
VWXGHQW ZLOO EH GLVPLVVHG IURP WKH WHVWLQJ URRP D
LQVWUXFWRU

Faculty Responsibilities

%HIRUH DFFHSWLQJ DQ\ WHVW DFFRPPR GADWL BQVUHTXFV
VKRXOG KDYH D FRS\ RI WKKHVV\WXGDFG R/PD R/G R/WLRJG G HW
IURP WKH VWXGHQW RU KDQG GHOLYHUHG

,QVWUXFWRUV VKRXOG VHQG WHVWV WR WKH 6'6 2IILFH
)DFXOW\ FDQ VHQG WHVWV WR WKH 6'6 2IILFH LQ D YDU

D 7HVWV FDQ EH XSORD GWGWR \$FRFRGDDWDPD
DDFRPPRGDWH V\PSOLFLW\ FRP IDFXOW\
E 7HVWV FDQ EH MXPEDLSONWRG VWXGHQWV#VRXWKDODD
F 7HVWV FDQ EH WRQG \$DDEQHUGJFOH (GXFDWLRQD
6XLWH
G 2U WHVWEMVSEDDHG XS E\ D 6'6 UHSUHVHQWDWLYH

&RPSOHWHG WHVWV DUH UHWXUQHG EHD 6'6 DUHSGHHSQDMD
VHFXULW\ EDJ RU LI LQVWUXFWRUV SUIHU WKH\ FDQ LQ
WHVW 'HOLYHEH RRG [DPPZIGD\ WKKHVV\WCPDQXW HRSUDH VHQV
ZLOO WKKHVV\WVWUXFWRU ZLOO UHFHLYH WKH H[DP 7KH GHG
6'6 2IILFH GHDVH DOORZ XS WR KRXUV IRU WHVW WR EH UH

7KH 6'6 2IILFHPLWSURGWRXQD DFFHVV VXSSRUW VHUYLFHV
HQYLURQPHQW \$OO VWXGHQWV DUH UHTXLUHG WR DGKHU
\$FDGHPLF ,QWHJULW\ 3ROLF\