



UNIVERSITY OF SOUTH ALABAMA

MEMORANDUM

Academic Affairs

DATE: July 18, 2023

TO: Ashley Suggs (Chair)  
Jamie Adams (FS)  
Jason Kelly  
Eric Le...  
Leigh Minchew  
C...  
Josh Wooden

FROM: Andrea M. Kent, Ph.D.  
Executive Vice President

AMK

SUBJECT: Registered Activities Committee 2023-2024

This will serve as your appointment to the Registered Activities Committee. The Registrar Adviser will be providing you with the necessary information regarding the committee's responsibilities and the process for serving on the committee.

*The committee chair will serve as the primary contact for the committee and will coordinate the committee's activities and collaborate with the Registrar Adviser. The committee will meet four times annually, or as many additional meetings as needed. Topics covered will include general discussions on academic support, student success, and the committee will also receive and act on recommendations from the Registrar Adviser.*

If you are unable to serve, please notify Ashley Suggs at the earliest opportunity. The Registrar Adviser will be providing you with the necessary information regarding the committee's responsibilities and the process for serving on the committee.

AMK:dbg