

Minutes

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College of Education

University of South Alabama

UCOM 3619

10:00 AM ±12:00 PM, June 7, 2010

Members Present Dr. Richard L. Hayes, Dean; Dr. Thomas L. Chilton, Associate Dean; Charles Guest, Chair, Professional Studies; Dr. Harold Dodge, Interim Chair, Leadership and Teacher Education; Dr. Frederick Scaffidi, Chair, Health, Physical Education, and Leisure Studies; Abigail Baxter, Director, Graduate Studies and Research; Dr. Peggy Delmas, Director, Student Advising; James Van Haneghan, Director, Assessment and Evaluation; Absent Members Dr.

3. Program Review Policy and Procedures

Dean Hayes addressed the program review policy and procedures and suggested the DAC create a list of COE programs for review and link their review of the programs to the normal cycle of NCATE and the State Department

4. Faculty Terminal Degree Incentive Program

Dean Hayes introduced the Faculty Terminal Degree Incentive Program to the DAC and stated the Faculty Terminal Degree Incentive Program is to provide a mechanism to help meet the occasional staffing needs of USA degree programs that need a greater number of terminally qualified faculty to meet accreditation guidelines or to enhance the qualifications for research funding. The program will provide incentives to encourage existing terminally qualified faculty to pursue their terminal degrees. This program is only available when there is a critical need to be met and is tailored to the particular situation and resources available for the degree program that implements the incentive program.

The Faculty Terminal Degree Incentive Program will have certain common guidelines to be followed by all degree programs that implement individual plans: (1) Individual plans for a terminal degree incentive program must be initiated by the College Dean and approved by the Senior Vice President of Academic Affairs or Vice President of Health Systems as appropriate; (2) Implementation of a plan will begin with communication of the plan to all possible candidates; (3) An incentive payment may be paid to help offset a portion of the cost of the additional education at periodic milestones as the candidate moves toward completion of the work towards the terminal degree; (4) Candidates have five years to complete the terminal degree; and (5) Candidates must remain employees of USA during the program.

5. Nominations for COE Committees 2010-2011

Dean Hayes asked the DAC for nominations for the COE 2010-

Graduate and professional students doing research abroad (lab, fieldwork, etc) rotations, preceptorship internships, service, taking courses abroad or participating in USA approved academic credit or non credit activities abroad will be covered by the USA On-Campus agency assistance program. The fee for this service is \$300 per trip.

This policy amendment applies uniformly to all travel destinations and is administered through the USA